



## CE Ageing Platform PSC Meeting and FAG Meeting

Linz, Chamber of Labour Upper Austria, seminar room 3  
15<sup>th</sup> December 2011  
11:00 – 18:00

### AGENDA

#### Press Conference

**09:30 – 10:30** Press Conference at OÖ Presseclub with the president of Chamber of Labour Upper Austria (AKOÖ) Dr. Johann Kalliauer and Project Partners of "CE-Ageing Platform".

#### Project Steering Committee (PSC) Meeting

**11:00 - 14:00**

- Welcome and opening with the President of Chamber of Labour Upper Austria Dr. Johann Kalliauer
- Overview 2011 and outlook 2012
  - Project Management
  - Communication Manager
- Timeline and date arrangements for major events/meetings in 2012
- Presentation of evaluation process by PP13
- Reporting
  - 1<sup>st</sup> reporting period and progress report
  - 2<sup>nd</sup> reporting period and progress report
- next steps to be taken

**14:00 – 15:00 Lunch** (Snacks provided by AKOÖ)

#### Financial Auditing Group (FAG) Meeting

**15:00 – 18:00**

- Overview about Project Budget
- Budget flexibility
- First Level Control
- Problems encountered / solutions adopted in 1<sup>st</sup> Reporting Period
- Questions and answers

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